



# NATIONAL POWER PARKS MANAGEMENT COMPANY (Pvt). LIMITED



## JOB OPPORTUNITIES

National Power Parks Management Company (Private) Limited (NPPMCL) is in the process of establishing 1223 MW and 1230 MW, RLNG based Combined Cycle Power Plants at Balloki, District Kasur and Haveli Bahadur Shah, District Jhang respectively. NPPMCL invites applications from highly qualified professionals who are willing to work dedicatedly for achievement of challenging targets. Company offers market based remuneration package and fringe benefits based on qualification, experience & skills along with opportunity to work in the corporate environment. The selected candidates can be assigned to any of company's sites or offices. Eligibility criteria is given below:

### 1) Manager Administration

**Qualification:** Bachelor's Degree in Economics/Finance/Management/Social Sciences. Master's degree in Public/Business Administration will be preferred.

**Experience:** At least 5 years of strong experience to develop and work within time bound goals. Demonstrate ability to manage, negotiate and coordinate with private and public vendors. Prior experience of working in similar role and knowledge of Public Procurement Rules will be preferred.

### 2) Manager Budget & Accounts

**Qualification:** Chartered Accountant / CPA / ICMA / CFA.

**Experience:** At least 5 years of relevant experience. Experience of working within approved plans to meet time bound goals. Prior experience of dealing with Financial Operations of Power Plants would be highly desirable.

### 3) Assistant Manager Accounts/Finance

**Qualification:** Chartered Accountant/CPA/ICMA/CFA/ACCA/MBA (Finance).

**Experience:** At least 1 year of relevant experience. Experience of working within approved plans to meet time bound goals. Prior experience of working in Power Sector would be highly desirable.

### 4) Accounts Assistant

**Qualification:** Bachelor's degree in Commerce.

**Experience:** At least 2 years of relevant experience and proficient in computer skills.

### 5) Administration Assistant

**Qualification:** Bachelor's degree in Business Administration, Master's degree in Business Administration will be preferred.

**Experience:** At least 2 years of experience in procurement of goods and services. Prior experience of working in similar role and knowledge of Public Procurement Rules will be preferred.

### 6) Electrician

**Qualification:** Electrician course. DAE (Electrical) will be preferred.

**Experience:** 3-4 years of relevant experience. Experience in repair and maintenance of electrical appliances such as AC and knowledge of operating generator will be preferred.

### 7) Cook

**Experience:** 5 years of experience as professional cook. Experience of working in reputed hotel or multinational organization will be preferred.

**Instruction:** We are an equal opportunity employer; females are encouraged to apply. Only shortlisted applicant will be contacted for interview. No TA/DA will be given for the purpose of interview. Applicants are requested to perform self-appraisal as per the criteria before applying. The number of posts can be increased/decreased according to the need of Project. The last date of submission of application is **30-01-2017**. Only hard copy of applications will be considered. Application (cover letter and detailed resume) should reach the address given below;

**General Manager Admin & HR**

**National Power Parks Management Company Private Limited.**

**Second Floor, 7-C-1, Gulberg III, Lahore, Pakistan Phone: (+92 42) 35759276-9**

PID(L)2374